

Administrating of Medication Policy

Revised: March 2022

The teachers will not give any medications to a child during preschool hours.

There are two exceptions to this policy.

The first is any situation where a child has been prescribed any Epi-pen. In this event staff (including all classroom helpers involved with that child) will receive proper training from the child's parents in the use of the Epi pen for that particular child including all symptoms to watch for and use of the device.

The second situation is any life sustaining medication for a child eg insulin. In this situation the parents will meet with staff and will work out a procedure for administering that drug again including all symptoms and procedures. All drugs will be clearly marked with the child's name and directions for administering the drug and will be kept in a secure location.

Any administration of these drugs will be reported IMMEDIATELY to parents